

General Information

Initial Booking Deposits

Initial Booking Deposits are required on all events to secure space. This deposit is credited to your account at the conclusion of your event. Deposits are refundable for cancellation up to six months in advance of your event, and only when the facilities are re-booked and redeposited for functions of equal or greater size, or up to two weeks for parties of 29 people or less. Please refer to your sales contract for details. All refunds are subject to a \$25 processing fee.

Bridal Showers and Rehearsal Dinners Required Deposits

Under 30 guests	\$100
30-79 guests	\$200
80-149 guests	\$500

Wedding Receptions - \$1,500

Payment

Bridal Showers and Rehearsal Dinners

Payment in full is due at the end of the event.

Wedding Receptions

One half (50%) of the estimated bill is due one week prior to the event. Balance is due at the end of the event.

A \$50 charge will be applied to the final bill per each 1/2 hour an event stays past their contracted function time.

Tax & Service Charge

Giovanni's prices are subject to an 8.25% Illinois sales tax and an 18% service charge.

AED

Giovanni's is the first restaurant in the Rockford area to have an Automated External Defibrillator (AED) on site with trained personnel. According to the American Heart Association, someone who suffers a heart attack with ventricular fibrillation stands a significant increase in the chance of survival with an AED and trained personnel on site, because the chance of survival would otherwise decrease 10% every minute that passes without the benefit of this device. Giovanni's is committed to be a heart friendly establishment.

Wireless High-Speed Internet Access

Giovanni's offers "Wi-Fi Hot Spots" for your internet access needs. These hot spots are located in Big Al's Bar, Main Dining room, corporate rooms and the ballrooms. All you need is a Wi-Fi (802.11 a / b / or g) device.

Food Guarantees

Menu selections should be made one month prior to your event. If a wedding tasting is required, please schedule this with your wedding coordinator. *Tastings are conducted on Tuesday or Wednesday afternoons.* When selecting more than one entrée, please arrange to provide place cards indicating the entrée selection for each guest. A preliminary count is to be reported two weeks prior to the event date. A final count of your guests is to be reported no later than four business days prior to your event. A sales assistant from Giovanni's will call for your final count. However, please advise us at once should the number of guests greatly increase or decrease. Once we receive your final count you will be billed for that amount plus any additional. No shows will still be billed. If you are having more than one entrée for your event, a breakdown of the quantity of each entrée is to be given at the same time as your counts.